

(A Unit of Tadikela Subbaiah Trust®)

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SIDS | SMG | 2023 | 94

### ACDEMIC COMMITTEE MEETING

Date: 25/08/2023

Venue: Principal chamber of Subbaiah dental college

The 1<sup>st</sup> meeting of the academic committee for the academic year 2023-24 was held at principal chamber of Subbaiah dental college room on 25/08/2023 at 11am.

<b>MEMBERS</b>	DESIGNATION	SIGNATURE
Dr Suresh B S	Chairperson	B. S. Sul
Dr Mithun K M	Coordinator	Jew .
Dr Suma	Faculty member	Cur.
Dr Naveen Y G	Faculty member	2.1-6
Dr Pradeep K	Faculty member	2
Dr Maltesh	Faculty member	Mallesh

The chairman addressed the meeting & presented the agendas to be discussed in the meeting.

#### Agenda:

- 1. To review the academic activity of previous year.
- 2. To prepare the academic calendar for the academic year 2023-24.
- 3. To review the feedback report of the previous year.
- 4. To prepare the academic schedule for the PG students.

### Minutes of meeting & action taken report of the minutes of meeting:

Fmail Id. principalsuphaiahdental@gmail.com/ suphaiahda

Agenda 1	The committee members discussed the academic activity conducted in the previous year.
Agenda 2	<ul> <li>The academic activity in the calendar proposed for 2023-24 academic year was approved by the members.</li> <li>Committee members approved the addition of new add on/ value added courses.</li> </ul>

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	Final copy of the academic calendar was sent for printing & distributed to all the department
Agenda 3	The feedback forms collected from students & faculty was reviewed and the feedback committee was informed to prepare a report on the feedbacks received.
	Committee members informed the department HODs to prepare the academic activity schedule for PG.
Agenda 4	<ul> <li>List of the department faculty to guide the PG students was decided &amp; approved by the chairman.</li> </ul>
	<ul> <li>Committee members assessed the final internal marks and attendance of the odd batch UG students.</li> </ul>

The meeting was concluded with vote of thanks.

Principal

Subbaiah Institute of Dental Sciences

NH-13, H.H. Road, Purle

SHIVAMOGGA-577 222, Karnatala

CHAIRPERSON



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SIDS/SMG/2024/12

#### ACDEMIC COMMITTEE MEETING

Date: 10/01/2024

Venue: Principal chamber of Subbaiah dental college

The 2<sup>nd</sup> meeting of the academic committee for the academic year 2023-24 was held at principal chamber of Subbaiah dental college room on 10/01/2024 at 11am.

MEMBERS	DESIGNATION	SIGNATURE
Dr Suresh B S	Chairperson	B.S. S.
Dr Mithun K M	Member secretary	Jean.
Dr Suma	Faculty member	and the second
Dr Naveen Y G	Faculty member	450
Dr Pradeep K	Faculty member	A III
Dr Maltesh	Faculty member	Moulus

The chairman addressed the meeting & presented the agendas to be discussed in the meeting.

#### Agenda:

- 1. To review the progress of academic activity.
- 2. To analyze the internal assessment marks of UG students.
- 3. To conduct remedial classes for slow learners.
- 4. Track the attendance of the PG & UG students.
- 5. To inform the parents of students with < 50% attendance.
- 6. To review the synopsis work by the 1st year PG students.

### Minutes of meeting &action taken report of the minutes of meeting:

Committee members discussed the conduct of academic activity by all the department.

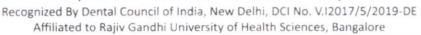
 All the faculty were informed to adhere to the activities of the calendar

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Agenda 2	<ul> <li>The internal assessment marks of both theory &amp; practical was discussed.</li> <li>The slow learners were identified &amp; the mentor committee was informed to mentor the students in this regard.</li> <li>Tentative schedule was prepared to conduct extra classes for the slow learners.</li> </ul>
Agenda 3	<ul> <li>List of the subjects in which the remedial classes to be taken was prepared.</li> <li>List of the faculty to conduct the classes was finalized.</li> <li>Tentative date for conduct of re exam for the slow learns after the remedial class was discussed.</li> </ul>
Agenda 4	<ul> <li>Average attendance % of all the UG &amp; PG students was prepared.</li> <li>List of the students with below 50% attendance was prepared.</li> <li>The list was distributed to the mentor committee.</li> </ul>
Agenda 5	<ul> <li>The parents of the students with less than 50% attendance were informed.</li> <li>The mentor committee was informed to conduct PTA meeting with the parents of irregular students.</li> </ul>
Agenda 6	<ul> <li>The IEC was informed to conduct meeting with all the department head &amp; PG student guide to review the work progress of the synopsis.</li> <li>The IEC was informed to schedule synopsis presentation.</li> </ul>

The meeting was concluded with vote of thanks.

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### ACDEMIC COMMITTEE MEETING

Date: 17/06/2024

Venue: Principal chamber of Subbaiah dental college

The 3rd meeting of the academic committee for the academic year 2023-24 was held at principal chamber of Subbaiah dental college room on 17/06/2024 at 11am.

MEMBERS	DESIGNATION	SIGNATURE
Dr Suresh B S	Chairperson	BS Sul
Dr Mithun K M	Member secretary	lew.
Dr Suma	Faculty member	Some.
Dr Naveen Y G	Faculty member	4.70
Dr Pradeep K	Faculty member	300
Dr Maltesh	Faculty member	Mallis

The chairman addressed the meeting & presented the agendas to be discussed in the meeting.

#### Agenda:

- 1. To discuss the outcome of previous meeting.
- 2. To discuss the students feedback report.
- 3. To conduct BLS-CPR course for PG & interns.
- 4. To review the progress of the slow learners.
- 5. To introduce new, add on/value added courses.
- 6. To conduct interdepartmental activities.
- 7. Prepare for the university exams.

## Minutes of meeting & action taken report of the minutes of meeting:

Agenda 1	The committee members discussed the academic activity conducted throughout the year. The members resolved the problems observed in the academic activity.  Documentation of all the activity was suggested.
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Agenda 2	<ul> <li>The feedback report on the student feedback submitted by the feedback committee &amp; approved.</li> <li>The suggestions given by the students were planned to be implemented.</li> </ul>
Agenda 3	<ul> <li>Department of oral surgery was given the responsibility to conduct the BLS-CPR course. Tentative dates were finalized to conduct the course.</li> <li>Committee members decided to conduct the course in 2 batches for interns &amp; 1 batch for PG students</li> </ul>
Agenda 4	<ul> <li>Report on the progress of slow learners after the remedial classes was discussed and approved.</li> </ul>
Agenda 5	Tobacco cessation, basics of wound management & suturing, medical negligence in dental practice & medical emergencies in dental practice were introduced as add on/value added course.
Agenda 6	The members decided to conduct 5 interdepartmental presentation as interdepartmental activity. IEC committee was given the responsibility of conducting interdepartmental presentation.

The meeting was concluded with a vote of thanks.

CHAIRPERSON

Principal

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