

## SUBBAIAH INSTITUTE OF DENTAL SCIENCES

(A Unit of Tadikela Subbaiah Trust<sup>®</sup>)

Recognized By Dental Council of India, New Delhi, DCI No. V.I2017/5/2019-DE  
Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore



SIDS/SMG/2023/94

### ACDEMIC COMMITTEE MEETING

**Date:** 25/08/2023

**Venue:** Principal chamber of Subbaiah dental college

**The 1<sup>st</sup> meeting of the academic committee for the academic year 2023-24 was held at principal chamber of Subbaiah dental college room on 25/08/2023 at 11am.**

MEMBERS	DESIGNATION	SIGNATURE
Dr Suresh B S	Chairperson	
Dr Mithun K M	Coordinator	
Dr Suma	Faculty member	
Dr Naveen Y G	Faculty member	
Dr Pradeep K	Faculty member	
Dr Maltesh	Faculty member	

The chairman addressed the meeting & presented the agendas to be discussed in the meeting.

**Agenda:**

1. To review the academic activity of previous year.
2. To prepare the academic calendar for the academic year 2023-24.
3. To review the feedback report of the previous year.
4. To prepare the academic schedule for the PG students.

**Minutes of meeting & action taken report of the minutes of meeting:**

Agenda 1	<ul style="list-style-type: none"> <li>• The committee members discussed the academic activity conducted in the previous year.</li> </ul>
Agenda 2	<ul style="list-style-type: none"> <li>• The academic activity in the calendar proposed for 2023-24 academic year was approved by the members.</li> <li>• Committee members approved the addition of new add on/ value added courses.</li> </ul>

**Principal**

Subbaiah Institute of Dental Sciences  
NH-13, H.H. Road, Purle

NH 13, Purle, Hole Benavalli Post – 577222, Shimoga. Ph: 08722500081/08722600081, Fax 08181-2980022, Karnataka

Email Id: principlsubbaiahdental@gmail.com/ subbaiahdental@gmail.com

# SUBBAIAH INSTITUTE OF DENTAL SCIENCES

(A Unit of Tadikela Subbaiah Trust<sup>®</sup>)

Recognized By Dental Council of India, New Delhi, DCI No. V.I2017/5/2019-DE  
Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore



	<ul style="list-style-type: none"><li>• Final copy of the academic calendar was sent for printing &amp; distributed to all the department</li></ul>
Agenda 3	<ul style="list-style-type: none"><li>• The feedback forms collected from students &amp; faculty was reviewed and the feedback committee was informed to prepare a report on the feedbacks received.</li></ul>
Agenda 4	<ul style="list-style-type: none"><li>• Committee members informed the department HODs to prepare the academic activity schedule for PG.</li><li>• List of the department faculty to guide the PG students was decided &amp; approved by the chairman.</li><li>• Committee members assessed the final internal marks and attendance of the odd batch UG students.</li></ul>

**The meeting was concluded with vote of thanks.**

**Principal**

Subbaiah Institute of Dental Sciences  
NH-13, H.H. Road, Purle  
SHIVAMOGGA-577 222, Karnataka

**CHAIRPERSON**

# SUBBAIAH INSTITUTE OF DENTAL SCIENCES

(A Unit of Tadikela Subbaiah Trust<sup>®</sup>)

Recognized By Dental Council of India, New Delhi, DCI No. V.12017/5/2019-DE  
Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore



SIDS/SMG/2024/12

## ACDEMIC COMMITTEE MEETING

**Date:** 10/01/2024

**Venue:** Principal chamber of Subbaiah dental college

**The 2<sup>nd</sup> meeting of the academic committee for the academic year 2023-24 was held at principal chamber of Subbaiah dental college room on 10/01/2024 at 11am.**

MEMBERS	DESIGNATION	SIGNATURE
Dr Suresh B S	Chairperson	
Dr Mithun K M	Member secretary	
Dr Suma	Faculty member	
Dr Naveen Y G	Faculty member	
Dr Pradeep K	Faculty member	
Dr Maltesh	Faculty member	

The chairman addressed the meeting & presented the agendas to be discussed in the meeting.

**Agenda:**

1. To review the progress of academic activity.
2. To analyze the internal assessment marks of UG students.
3. To conduct remedial classes for slow learners.
4. Track the attendance of the PG & UG students.
5. To inform the parents of students with < 50% attendance.
6. To review the synopsis work by the 1<sup>st</sup> year PG students.

**Minutes of meeting & action taken report of the minutes of meeting:**

Agenda 1	<ul style="list-style-type: none"> <li>• Committee members discussed the conduct of academic activity by all the department.</li> <li>• All the faculty were informed to adhere to the activities of the calendar</li> </ul>
----------	--

**Principal**

Subbaiah Institute of Dental Sciences  
NH-13, H.H. Road, Purle

## SUBBAIAH INSTITUTE OF DENTAL SCIENCES

(A Unit of Tadikela Subbaiah Trust<sup>®</sup>)

Recognized By Dental Council of India, New Delhi, DCI No. V.I2017/5/2019-DE  
Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore



Agenda 2	<ul style="list-style-type: none"> <li>• The internal assessment marks of both theory &amp; practical was discussed.</li> <li>• The slow learners were identified &amp; the mentor committee was informed to mentor the students in this regard.</li> <li>• Tentative schedule was prepared to conduct extra classes for the slow learners.</li> </ul>
Agenda 3	<ul style="list-style-type: none"> <li>• List of the subjects in which the remedial classes to be taken was prepared.</li> <li>• List of the faculty to conduct the classes was finalized.</li> <li>• Tentative date for conduct of re exam for the slow learns after the remedial class was discussed.</li> </ul>
Agenda 4	<ul style="list-style-type: none"> <li>• Average attendance % of all the UG &amp; PG students was prepared.</li> <li>• List of the students with below 50% attendance was prepared.</li> <li>• The list was distributed to the mentor committee.</li> </ul>
Agenda 5	<ul style="list-style-type: none"> <li>• The parents of the students with less than 50% attendance were informed.</li> <li>• The mentor committee was informed to conduct PTA meeting with the parents of irregular students.</li> </ul>
Agenda 6	<ul style="list-style-type: none"> <li>• The IEC was informed to conduct meeting with all the department head &amp; PG student guide to review the work progress of the synopsis.</li> <li>• The IEC was informed to schedule synopsis presentation.</li> </ul>

**The meeting was concluded with vote of thanks.**

  
**Principal**

Subbaiah Institute of Dental Sciences  
NH-13, H.H. Road, Purle  
SHIVAMOGGA-577 222, Karnataka

  
**CHAIRPERSON**

## SUBBAIAH INSTITUTE OF DENTAL SCIENCES

(A Unit of Tadikela Subbaiah Trust<sup>®</sup>)

Recognized By Dental Council of India, New Delhi, DCI No. V.I2017/5/2019-DE

Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore



SIDS/SMG/2024/58

### ACDEMIC COMMITTEE MEETING

**Date:** 17/06/2024

**Venue:** Principal chamber of Subbaiah dental college

**The 3rd meeting of the academic committee for the academic year 2023-24 was held at principal chamber of Subbaiah dental college room on 17/06/2024 at 11am.**

MEMBERS	DESIGNATION	SIGNATURE
Dr Suresh B S	Chairperson	<i>B.S. Suresh</i>
Dr Mithun K M	Member secretary	<i>Mithun</i>
Dr Suma	Faculty member	<i>Suma</i>
Dr Naveen Y G	Faculty member	<i>Naveen</i>
Dr Pradeep K	Faculty member	<i>Pradeep</i>
Dr Maltesh	Faculty member	<i>Maltesh</i>

The chairman addressed the meeting & presented the agendas to be discussed in the meeting.

**Agenda:**

1. To discuss the outcome of previous meeting.
2. To discuss the students feedback report.
3. To conduct BLS-CPR course for PG & interns.
4. To review the progress of the slow learners.
5. To introduce new, add on/value added courses.
6. To conduct interdepartmental activities.
7. Prepare for the university exams.

**Minutes of meeting & action taken report of the minutes of meeting:**

Agenda 1	<ul style="list-style-type: none"> <li>• The committee members discussed the academic activity conducted throughout the year. The members resolved the problems observed in the academic activity. Documentation of all the activity was suggested.</li> </ul>
----------	--

*B.S. Suresh*  
**Principal**



## SUBBAIAH INSTITUTE OF DENTAL SCIENCES

(A Unit of Tadikela Subbaiah Trust<sup>®</sup>)

Recognized By Dental Council of India, New Delhi, DCI No. V.I2017/5/2019-DE  
Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore



Agenda 2	<ul style="list-style-type: none"> <li>The feedback report on the student feedback submitted by the feedback committee &amp; approved.</li> <li>The suggestions given by the students were planned to be implemented.</li> </ul>
Agenda 3	<ul style="list-style-type: none"> <li>Department of oral surgery was given the responsibility to conduct the BLS-CPR course. Tentative dates were finalized to conduct the course.</li> <li>Committee members decided to conduct the course in 2 batches for interns &amp; 1 batch for PG students</li> </ul>
Agenda 4	<ul style="list-style-type: none"> <li>Report on the progress of slow learners after the remedial classes was discussed and approved.</li> </ul>
Agenda 5	<ul style="list-style-type: none"> <li>Tobacco cessation, basics of wound management &amp; suturing, medical negligence in dental practice &amp; medical emergencies in dental practice were introduced as add on/value added course.</li> </ul>
Agenda 6	<ul style="list-style-type: none"> <li>The members decided to conduct 5 interdepartmental presentation as interdepartmental activity. IEC committee was given the responsibility of conducting interdepartmental presentation.</li> </ul>

**The meeting was concluded with a vote of thanks.**

*B.S. Kund*  
**CHAIRPERSON**

*B.S. Kund*  
**Principal**  
Subbaiah Institute of Dental Sciences  
NH-13, H.H. Road, Purle  
SHIMOGGA-577 222, Karnataka