

SUBBAIAH INSTITUTE OF DENTAL SCIENCES

(A Unit of Tadikela Subbaiah Trust)

(Recognized By Dental Council of India, New Delhi, DCI No. V.I2017/5/2019-DE,)

Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore

INSTITUTIONAL POLICY

1. INTRODUCTION:

Subbaiah Institute of Dental Sciences was founded in 2014 under Tadikela Subbaiah Trust (R), Shimoga, (Karnataka). Sri.T. Subbaramaiah established the Trust in 2003 was a visionary and an agriculturist by trade who had a burning desire to bring education and research to places where they would continue to have a seamless influence. College, which offers BDS [Bachelor of dental surgery] and MDS [Master of dental surgery] programs and is recognized by the Dental Council of India, New Delhi, is affiliated with Rajiv Gandhi University of Health Sciences.

2. VISION AND MISSION

➤ VISION:

To foster and evolve future dentist with clinical skills, critical reasoning ,strong foundation of research and understanding of global inclusive healthcare needs.

➤ MISSION:

- To create the state of art and infrastructure
- To make use of ICT to the maximum extent in teaching, learning evaluation and administration
- To imbibe the apt and best social skills in student to enable them to be a best practitioner
- To motivate the teachers to continuously engage in research and publications.
- To achieve maximum results from classroom and community outreach programs.
- To have a committed faculty with a focus on research, development, innovative and an immersive alumni and student support program.


Principal

Subbaiah Institute of Dental Sciences
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3. CURRICULUM

Subbaiah Institute of Dental Sciences is committed to provide a comprehensive and dynamic education to our students. Our curriculum is designed to meet the guidelines set by RGUHS and DCI to ensure that our graduates possess the knowledge, skills, and values necessary to excel in the field of dentistry. Our program includes a mix of theoretical and practical courses, hands-on clinical training, and opportunities for interdisciplinary learning and research.

In addition to traditional classroom learning, our students will participate in educational and awareness programs aimed at promoting oral health and wellness in the community. We believe that these experiences will not only enhance their knowledge and skills but also foster a commitment to lifelong learning and public service.

We are dedicated to providing an exceptional educational experience and preparing our graduates to be leaders in the field of dentistry. Our curriculum is reviewed and updated regularly to keep pace with the changing landscape of the dental profession and to ensure that our graduates are well equipped to meet the demands of a rapidly evolving healthcare environment.



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4. TEACHING AND LEARNING

Institute provides admission to students from all over India, offering a diverse and inclusive learning environment. With highly qualified and dedicated faculty members, the institution is proud of its commitment to providing a high-quality education to its students.

The college emphasizes experiential learning, incorporating field visits and project-oriented activities into its curriculum.

This helps students to gain practical experience and apply their theoretical knowledge to real-world situations. Institution also encourages students to participate in research programs, allowing them to expand their knowledge and skills in their chosen field.

To further enhance the learning experience, the college encourages both students and teachers to upgrade their knowledge and professional skills.

Students are encouraged to participate in role-playing exercises, which help to create awareness of oral health and develop their interpersonal and communication skills. The college's commitment to lifelong learning and professional development is evident in its efforts to provide on-going education and training opportunities for both students and faculty members.

5. EVALUATION

Evaluating dental students is an important aspect of the educational process. It helps to determine strength and weakness of the students and provide appropriate support to ensure that they reach their full potential. One way that the Institution evaluates dental students is by carefully identifying slow learners and advanced learners. This allows them to address the specific needs of each student in an efficient and effective manner.

For slow learners, the Institution has implemented remedial classes that help to fill in any gaps in their understanding of the material and ensure that they keep up with their peers. On the other


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hand, advanced learners are encouraged to pursue their passions by offering research opportunities the support they need to succeed in their studies and achieve their career goals. This provides them with hands-on experience and helps to inspire them to continue their academic and professional growth. These measures ensure that all dental students receive the support they need to succeed in their studies and achieve their career goals

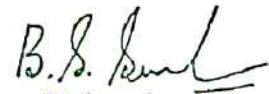
6. INNOVATION AND RESEARCH

Institute has established a strong tradition of innovation and research in dental education. The college aims to provide its students with the latest advancements in the field and prepare them to be leaders in their profession.

The college's innovative programs are designed to promote critical thinking, problem-solving skills, and creativity. These programs encourage students to engage in hands-on learning experiences and apply their knowledge to real-world challenges.

The Innovation and Research programme of our dental college is a collaborative effort between our faculties and students aimed at promoting the culture of innovation and research within the college. Our faculty members bring years of experience and expertise in the field of dentistry, and our students bring fresh perspectives and new ideas. By working together, we aim to create an environment that fosters the development of innovative and impactful solutions to the challenges faced by the dental community.

The research program at the dental college is an important component of its mission. The college's faculty and students are engaged in cutting-edge research in areas such as dental materials, oral health, and biomaterials. This research helps to advance the field of dentistry and improve patient care. The college also provides opportunities for students to participate in research projects, allowing them to gain valuable experience and contribute to the body of knowledge in their field. Our students have the opportunity to work on real-world projects, learning first-hand the challenges and rewards of conducting research


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7. EXTENSION ACTIVITIES

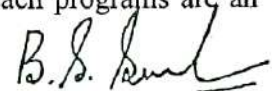
Our dental college places a strong emphasis on community outreach and service. We believe that it is our responsibility to use our skills and resources to improve the oral health of those in our community, particularly those who may not have access to dental care.

We have established partnerships with local organizations, such as the National Service Scheme (NSS), Youth Red Cross, Blood Donation Camps, Dantabhagya and No Tobacco Day to provide treatment camps for underserved populations. These camps bring our students and faculty members into the community to provide essential dental care services to those in need.

In addition to treatment camps, our dental college also actively participates in various oral health awareness programs in the community. This includes visits to schools to educate children about the importance of good dental hygiene and the steps they can take to maintain a healthy smile. Our students and faculty members also participate in blood donation camps and other community-building events, demonstrating our commitment to improving the health and well-being of those in our community.

Our college has a strong commitment to providing high-quality dental care to the community and is dedicated to improving oral health outcomes for all individuals. By collaborating with organizations like the NSS, we are able to reach individuals who may not have access to dental care and provide them with essential services. Our outreach programs are an important way for us to give back to the community and to use our skills and resources to make a positive impact.

Through our community outreach programs, we hope to raise awareness about the importance of oral health and to promote preventative measures that can help reduce the incidence of oral health problems in our community. We believe that our community outreach programs are an



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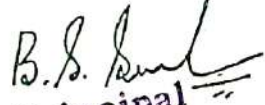
essential part of our mission as a dental college and are committed to continuing to provide high-quality dental care and education to those in our community

8. INFRASTRUCTURE

Dental college has a well-developed infrastructure to support the learning experience of its students. The infrastructure includes modern classrooms, seminar halls, and laboratories that provide students with a comprehensive understanding of the theoretical and practical aspects of dental science. The college is equipped with cutting-edge technology and state-of-the-art equipment that enhances the quality of education and prepares students for real-world challenges.

In addition to the facilities, the college has allocated 5 crores for infrastructure development, which ensures that the campus remains tidy and well-maintained. This funding also goes towards upgrading facilities such as libraries, computer labs, and other study areas. The campus also has internet facilities that allow students to access digital resources and stay connected with the latest advancements in the field.

The library is an essential component of the infrastructure of a dental college. It typically has an extensive collection of books, journals, and other reference materials that cater to the diverse needs of students and faculty. Additionally, the maintenance department is responsible for ensuring that the equipment and facilities are in excellent working condition. This ensures that students have access to high-quality instruments and equipment for their practical training, providing them with a solid foundation for their future dental practice.


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9. PHYSICAL FACILITIES

The college spreads over more than 5-6 acres and has a built-up area with all the necessary facilities to meet all the needs of faculty, students as well as patients.

LECTURE HALL

There are air conditioned lecture theatres with a seating capacity of 120 in each lecture theatre. These lecture theatres are equipped with LCD Projectors connected to an audio system. Facilities to observe live procedures are made available for students to see the experts at clinical work. Apart from the lecture theatres' all the departments have seminar rooms / Demonstration rooms with a capacity of 20 and are equipped with audio-visual aids.

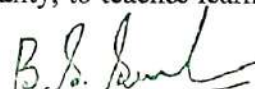
LABORATORIES

Subbaiah Dental Hospital dedicates its efforts in keeping a track of the past activities and future plans. Labs and Museum are treasured to safe guarded for the future reference.

The specimens in the museums provide immensely useful information for the students, from and to the labs where the students conduct experiments. The college is always upgraded with specimen collection in the museums and Laboratories regularly.

LIBRARY

Subbaiah Central Library is one of the finest libraries, with a huge floor area of 8000sqm internal library and 4000sqm external library with state of the art infrastructure. Library provides comfortable learning environment with resource material of the highest quality, to teach& learn



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skills needed for academics and research, which are continuously updated with new volumes of books and journals, enriched with a vast knowledge bank of 2120 dental text and 111 reference books and digital library with 8 computers having 195 e-books and 93 e-journals. To commensurate with current health care and research for our Faculty and students we have subscription to a total of 38 print journals of which 11 are Indian 27 are foreign journals. College Library has subscription to RGUHS consortium Library facilities

- ◆ Library counter for enquiry
- ◆ Student's baggage counter
- ◆ Separate silent reading rooms
- ◆ Photocopying (Xerox)
- ◆ Internet facility

CANTEEN FACILITIES

SDCH food court is a pleasant ambience place, which is situated within the campus. The cafeteria serves hygienic food at reasonable prices. Students have a choice of north Indian and south Indian dishes which are given a homely touch.

The cafeteria is well furnished and well maintained to conveniently accommodate 150 students at a time, during the campus hours. Separate kitchens are maintained for cooking vegetarian and non-vegetarian dishes.

Hot lunch, snacks and beverages of different flavours are served to the students and staff at reasonable rates with an option of take away for the campus residents and locals. The cafeteria is open 365 days which also serves a wide range of refreshment & fast food varieties.

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SPORTS AND GAMES

Subbaiah Dental College students are facilitated with well-established play grounds for playing different games inside the campus during their free time. Every individual student is made to participate in a particular game as a part of extra-curricular activity.

A physical trainer is appointed for the institution to take care of the sports & games activities of the students. Students are also encouraged to participate in inter college tournaments in different out door & indoor games based on their interests & experiences.

OTHER FACILITIES

- ❖ Separate Common room for boys and girls having locker facility
- ❖ Well maintained hostels for boys and girls
- ❖ Separate chambers for Principal, vice-principal
- ❖ Dental museums
- ❖ Tobacco cessation centre
- ❖ Separate Pre-clinical labs for undergraduates and post graduates
- ❖ Administrative Office
- ❖ Board Room & Staff rooms
- ❖ Electric Dental Chairs
- ❖ C.C.T.V
- ❖ Seminar Rooms



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10. STUDENTS SUPPORTS ACTIVITIES

Subbaiah Dental College and Hospital consistently supports partnership among management, staff, and students for effective and innovative teaching, learning methods, and establishing an improved behavioural experience.

The institution aims to significantly increase students' ability to learn practical skills to acquire immense knowledge about their profession by assisting them in understanding the importance of their future professional practise, as well as improve their communication skills through various programmes that streamline their focus in the right direction to success.

Students are prepared and supervised for competitive examinations, and career-oriented programmes are offered. The college has dedicated faculty members who educate NEET applicants by administering mock tests and encourage BDS students to pursue MDS and study for forthcoming competitive examinations while interning on campus. Coaching consists of objective pattern assessments on a pre-scheduled subject on weekends, followed by explanatory classes.

Many students have qualified in various competitive tests such as NEET and AIIMS over the last five years. Many students are self-employed or engaged as academicians in famous dentistry colleges around India, and they are prospering in their careers. Personality



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development programmes, and gender sensitization programmes are among the programmes offered to students for their physical and mental well-being

The alumni organisation is registered and is made up of former students, stakeholders, management members, the principal and vice principal of the institution. The alumni meet twice a year, and the alumni association will elect a structured committee consisting of a president, secretary, treasurer, and executive committee members. The alumni organisation also assists in the delivery of numerous CDE programmes, hands-on seminars, and advanced academic sessions to enable students and alumni members excel in their clinical practise

11. GOVERNANCE

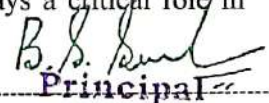
Subbaiah Institute of Dental Science is governed by Tadikela Subbaiah Trust, which is responsible for managing the institution's planning, organization, staffing, leading, controlling, budgeting, and promotion of excellence.

The Trust holds formal meetings with faculty members to keep track of the institution's progress. Our Institute has a robust governance structure that ensures its smooth functioning and the realization of its vision and mission

This council is responsible for overseeing the institution's activities, deciding its future direction, and creating an environment where the institution's vision and mission are realized. The council works closely with faculty members to ensure that the institution delivers high-quality education and students have access to the necessary resources to succeed. Students' feedback is also taken into account to improve teaching, learning resources, and support services.

12. ORGANOGRAM

The institution's organizational structure is designed to ensure effective planning and decision-making. At the apex of this structure is the Governing Council, which plays a critical role in


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developing strategic plans for the institution. The Council is responsible for setting the overall direction of the institution, ensuring that it remains relevant and responsive to the needs of its stakeholders.

The academic calendar is another critical component of the institution's organizational structure. It is developed in accordance with the instructions of the Tadikela Subbaiah Trust which oversees the institution. The academic calendar serves as a roadmap for the academic year, outlining key dates and activities such as admissions, exams, and holidays.

It is an essential tool for ensuring that the institution runs smoothly and that all stakeholders, including students, faculty, and staff, are aware of important dates and deadlines. Additionally, the academic calendar is closely linked to the stakeholder guidelines for curriculum, teaching, learning, evaluation, infrastructure, and ethics. These guidelines help to ensure that the institution provides high-quality dental health care education and practice that is aligned with the needs of its stakeholders.

13. e-GOVERNANCE

E-governance improves the academic, administrative, and office functioning of the institution. The integration of e-governance helps in communication and coordination among various departments, resulting in increased efficiency and transparency. In terms of academic functioning, e-governance helps in the management of student records, online course material distribution, and examination management. E-governance can also help in scheduling online classes and notifying students and faculties about upcoming classes, holidays, and exam notifications. This will make it easier for students and faculties to stay updated and manage their schedules.



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In office and administrative functioning, e-governance benefits in the process of student admissions, fee payment, and document verification. This will enable the management to monitor financial activities and ensure that resources are utilized in a cost-effective manner.

14. RESOURCE MOBILIZATION

The governing council, under the direction of Tadikela Subbaiah Trust and has developed a financial plan that takes into account academic and administrative requirements. This plan includes a detailed budget that accounts for all revenue and expenditure.

The budget ensures that the institution's financial resources are allocated efficiently and effectively to meet the needs of the academic and administrative programs.

The governing council is responsible for overseeing the implementation of the financial plan, and regular reporting ensures that progress towards financial goals is monitored and any necessary adjustments are made.

Overall, the financial plan ensures that the institution's financial resources are managed in a responsible and sustainable way.

15. RECRUITMENT AND PROMOTION


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The governing council, in collaboration with the faculty selection committee, holds the responsibility of ensuring that the institution is appropriately staffed in accordance with the protocols of the Dental Council of India (DCI). The council and committee work together to recruit and select the best-suited candidates for the available job positions. They ensure that the candidates meet the required qualifications and possess the necessary skills and expertise to perform their roles effectively.

Moreover, the governing council provides guidance to the faculty selection committee to ensure that the selection process is conducted in a fair and transparent manner.

The committee follows a rigorous process of interviewing and assessing the candidates, evaluating their academic and professional qualifications, and analysing their prior experience in teaching and research. Furthermore, the faculty members who demonstrate exceptional performance are considered for promotion as per the institution's requirements.

16. SPORTS AND CULTURAL ACTIVITIES

Sports and cultural activities are an integral part of college life, and these activities provide an opportunity for students to showcase their talent, learn new skills, and interact with their peers outside the classroom. Sports activities such as football, volleyball, cricket, kabaddi are encouraged in our college.

Apart from regular sports tournaments, we organize inter-college competitions, which promote healthy competition and a sense of team spirit among students.

Cultural activities are equally important, as they provide a platform for students to express themselves creatively. In addition to that the college organize a variety of cultural events, including dance competitions, music competitions, drama performances, and literary events.



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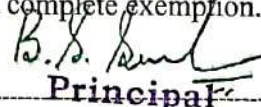
These activities help students to develop their artistic skills, improve their confidence, and build their social network. Cultural events also promote cultural diversity, as students from different regions and backgrounds come together to celebrate their unique traditions and customs.

We offer a plethora of opportunities for students to participate in sports and cultural activities. These activities not only provide a much-needed break from academics but also foster an environment of healthy competition and creativity. By encouraging students to participate in sports and cultural events, dental colleges promote overall well-being and ensure that their students develop into well-rounded individuals.

17. SALARY AND OTHER BENEFITS

Every year, all employees benefit from competitive compensation and annual raises. There are numerous other benefits available to all employees.

- a) Exceptional leave for conference attendance/exam duties
- b) Conference registration fee
- c) 6 months maternity leave
- d) Contributions to the PF and ESI
- e) Transportation is provided at no cost to non-teaching personnel.
- f) A 50% reduction in treatment charges for faculty members and a 25% reduction in treatment charges for faculty members' relatives. Cases of scholarly interest receive a complete exemption.


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g) Tuition cost reduction for children of faculty/employees

h) Non-teaching faculty are provided with uniforms.

I) Students participating in cultural fests, seminars/conferences organised outside the university by government/non-government organisations receive free transportation.

18. Code of conduct

The institution has set code of conduct that is presented to each and every student upon entrance to the Institute and must be observed and respected. Faculty, staff, and students must adhere to the Institute's beliefs, standards, moral, and ethical requirements. Every person involved with the Institute must and should uphold the institute's high standards and ethics, as well as provide pride to the institution.


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